


## Joining Zoom Meeting Using a URL Link

**If you are unable to appear remotely, please contact the court immediately so proper accommodations can be made.**

**Phone: (512) 854-6367 or email: [jp2@traviscountytx.gov](mailto:jp2@traviscountytx.gov)**


1. Parties of a case will receive notification from the court for the scheduled Zoom Meeting. Notification will contain the date, time, a URL and Meeting ID # to connect to the video conference meeting.
  - a. Click on the link under "Join Zoom Meeting" or type the website address on your internet browser

*Examples:*

<p><b>From:</b> jp2 <b>Sent:</b> Thursday, June 4, 2020 11:00 AM <b>To:</b> <b>Subject:</b> Zoom Hearing – J2-CV-20-XXXXXX Travis Co JP Pct 2</p> <p>Topic: J2-CV-20-XXXXXX Travis County JP Pct 2 Time: Jun 4, 2020 04:00 PM Central Time (US and Canada)</p> <div><b>Join Zoom Meeting</b> <a href="https://txcourts.zoom.us/j/97158645641">https://txcourts.zoom.us/j/97158645641</a></div> <p>Meeting ID: 971 5864 5641 One tap mobile +13462487799,,97158645641# US (Houston) +16699006833,,97158645641# US (San Jose)</p> <p>Or by your location +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York) +1 301 715 8592 US (Germantown)</p> <p>Meeting ID: 971 5864 5641 Find your local number: <a href="https://txcourts.zoom.us/u/abTpVvmUKE">https://txcourts.zoom.us/u/abTpVvmUKE</a></p> <p>Join by Skype for Business <a href="https://txcourts.zoom.us/skype/97158645641">https://txcourts.zoom.us/skype/97158645641</a></p>	<div><p><b>JUDGE RANDALL SLAGLE</b> JUSTICE OF THE PEACE, PRECINCT TWO TRAVIS COUNTY, TEXAS 10409 Burnet Road, Suite 180, Austin, Texas 78758</p><hr/><p>Criminal Division 512-854-4545      Fax: 512-854-4535      Civil Division 512-854-6367 Email: <a href="mailto:jp2@traviscountytx.gov">jp2@traviscountytx.gov</a></p></div> <p><b>VIDEO CONFERENCE INSTRUCTIONS</b></p> <p>Judge Randall Slagle, Justice of the Peace, Pct. 2 is inviting you to a scheduled Zoom meeting.</p> <p><b>Topic:</b> J2-CV-20-XXXXXX Travis County JP Pct 2 <b>Time:</b> Jun 4, 2020 04:00 PM Central Time (US and Canada)</p> <div><b>Join Zoom Meeting</b> <a href="https://txcourts.zoom.us/j/97158645641">https://txcourts.zoom.us/j/97158645641</a></div> <p>Meeting ID: 971 5864 5641 One tap mobile +13462487799,,97158645641# US (Houston) +16699006833,,97158645641# US (San Jose)</p>
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2. After you access the site from the link/website address, you will automatically be directed to the Zoom website. You do not need a Zoom account to participate however you will need to download the Zoom software (this does not take long). The prompt screen to download the software will automatically appear and run its course.
3. Once this is complete, you will see this message. This message means that the Judge has not started or admitted participants into the meeting yet, please standby.

Please wait -- the proceeding will begin shortly.



J2-CV-20-XXXXXX Travis County JP Pct 2

This is the waiting room for online hearings. All attorneys, litigants, and witnesses will wait here until their case is called, at which time you will be automatically pulled into the virtual courtroom. You do not need to do anything else -- do not exit this room.

Updated 06/2020

4. While waiting for the judge to start the meeting, you can test your computer audio, video and virtual background options.

Please wait -- the proceeding will begin shortly.



J2-CV-20-XXXXXX Travis County JP Pct 2

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5. Once the judge has started the meeting, you are automatically muted until the judge requests you unmute yourself.

**VIDEO AND/OR AUDIO RECORDINGS ARE STRICTLY PROHIBITED UNLESS PERMISSIONS EXPRESSLY AND SPECIFICALLY HAVE BEEN GRANTED BY THE COURT**